

CALL FOR EXPRESSION OF INTEREST

Consultancy Services for the Development of NTAHCs Strategic Plan



The Northern Territory AIDS and Hepatitis Council (NTAHC) is a peak non-government organisation operating across the Northern Territory, with a purpose and vision, to eliminate the transmission of Blood Borne Viruses through support, advocacy and ending stigma and discrimination. With the support of its stakeholders, community members and Board of Directors NTAHC is working towards a world that strengthens and sustains people affected by blood borne viruses.

NTAHC holds National QIC and Rainbow Tick Accreditation and is an organisation that celebrates people with lived experiences as experts and as an essential part of any successful public health effort. For more information, please refer to our website www.ntahc.org.au.

The Board of the Northern Territory AIDS and Hepatitis Council (NTAHC) is seeking the services of a qualified and experienced consultant to assist in the development of our next strategic plan.

Scope of Work:

The consultant will be responsible for the following key tasks:

- Facilitating strategic planning sessions with the Board of Directors, key stakeholders, and staff members to gather input, identify goals, and define strategies.
- Targeted consultations with targeted key partners and funding bodies.
- Conducting a thorough analysis of our organisation to inform the strategic planning process.
- Developing a comprehensive strategic plan document that outlines clear goals, objectives, action plans, timelines, and performance indicators.
- Deliverables include a paper summarising background research and insights from consultations, a draft strategic plan presented to the Board of Directors and Executive Director and, following on from feedback a final strategic plan.

Please provide:

1. A brief overview of your organisation, including relevant experience working with non-profit organisations and any experience working with the communities that NTAHC serves.
2. Details of similar projects undertaken, highlighting key achievements and outcomes.
3. Proposed approach and methodology for developing our strategic plan.
4. A tentative work plan outlining key milestones and timelines.
5. Budget proposal indicating consultancy fees and any additional expenses.

Please submit your EOI no later than 1st of March 2024 to Gen Dally by emailing ExecDirector@ntahc.org.au.

Shortlisted candidates will be contacted for further discussions.